

**MINUTES OF THE JANUARY 30, 2025, MEETING OF
MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 7**

A Meeting was duly called of **MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 7**, on **January 30, 2025**, at the New Caney Fire Station, 19870 FM 1485 West, New Caney, Texas, 77357.

1. Call to order, roll call, and pledge of allegiance, invocation and welcome guests.

The meeting was called to order at 1:00 P.M. by **JAN PETERSON**, District President. Those Commissioners present when the meeting commenced were **JAN PETERSON**, **WESLEY SWANSON**, **JACQUELINE VAT**, **WANDA JAMES** and **TJ KNOX**. Chief Howard Rinewalt and members of his staff were also in attendance. Nick Stander, the District's bookkeeper and David Manley, the District's General Counsel, were also in attendance.

2. To administer Oath of Office to reappointed Commissioners.

Mr. Manley administered the Oath of Office to Commission Knox.

3. To receive public comment.

The Board opened the floor for public comment. None was received.

4. To review and act on matters related to an election to be held on May 3, 2025.

A Motion was made by Commissioner **SWANSON**, seconded by Commissioner **KNOX** to call for an election on May 3, 2025, to adopt a local sales and use tax at a rate not to exceed 2% in any location in the District, and to approve the Order of Election as presented. After review and discussion, the motion passed 5 to 0.

5. To review and act on financial matters, including audit, report from the District bookkeeper and Treasurer, to pay bills, determine investments, financial institutions/depositories, security agreements, investment policy, District debt and required reports, sales tax related items.

Mr. Stander presented the financial report. A Motion was made by Commissioner **SWANSON**, seconded by Commissioner **VAT** to approve the Financial Report and pay the District's bills as presented. After review and discussion, the Motion passed by a vote of 5 to 0.

- 6. To conduct and annual review of the District's Investment Policy, and to take any necessary action.**

A Motion was made by Commissioner **SWANSON**, seconded by Commissioner **VAT** to retain the current investment policy. After review and discussion, the Motion passed by a vote of 5 to 0.

- 7. To review, discuss and take action regarding the engagement of District Auditor to complete the 2024 audit.**

A Motion was made by Commissioner **VAT**, seconded by Commissioner **SWANSON** to retain Brooks and Watson as the District's auditor. After review and discussion, the Motion passed by a vote of 5 to 0.

- 8. To review and act on items related to construction, improvements, repairs, and renovations of District facilities.**

A Motion was made by Commissioner **KNOX**, seconded by Commissioner **SWANSON** to approve the purchase of the temporary trailer from Clayton Mobile Homes for Station 154 after it was destroyed by tornado. After review and discussion, the Motion passed by a vote of 5 to 0.

- 9. To review and act on disposition of surplus and/or salvage property.**

A Motion was made by Commissioner **SWANSON**, seconded by Commissioner **VAT** to approve to sell through auction the red utility trailer. After review and discussion, the Motion passed by a vote of 5 to 0.

- 10. To review and act to acquire technology, equipment and vehicles, including financing.**

No action taken.

- 11. To review and act regarding real estate, including sale, purchase, financing, lease, platting, utilities, encumbrances and legal actions related to real estate.**

No action taken.

- 12. To receive a report on Fire Department operations and activities, including action to approve expenses related to equipment and training, and proposed personnel policies and benefits.**

Chief Rinewalt and his staff provided a summary of the Department's activities. No action necessary.

13. To review and discuss annual conflicts of interest requirements under Local Government Code §176.003 (Conflicts Disclosure Statement Required) and §171.004 (Affidavit And Abstention From Voting Required).

Mr. Manley reviewed the requirements of Local Government Code §176.003 (Conflicts Disclosure Statement Required) and §171.004 and provided the relevant forms. No action taken.

14. To review and discuss access to personal information under the Public Information Act, including review of sections 552.024, 552.117 and 552.1175

Mr. Manley discussed access to personal information under the Public Information Act, including review of sections 552.024, 552.117 and 552.1175, and provided the relevant forms. No action taken.

15. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.

No action taken.

16. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No action taken.

17. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

The Board went into closed session at 1:28 p.m. to discuss a personnel matter. The Board came out of closed session at 1:32 p.m.

18. To review and act on items discussed in closed session.

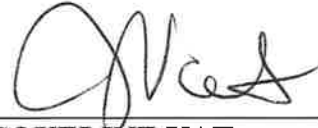
No action.

19. Review, discuss and act to confirm future meetings.

The next meeting will be February 27, 2025, at 1:00 p.m.

20. Adjournment.

There being no further business brought before the Board, Commissioner VAT made a motion, seconded by Commissioner SWANSON, to adjourn. The Motion passed by a vote of 5 to 0 and the meeting was adjourned at 2:05 p.m.



JACQUELINE VAT
District Secretary